

**Form 31
Proof of Claim**

**(Section 50.1, Subsections 65.2(4), 81.2(1), 81.3(8), 81.4(8), 102(2), 124(2), 128(1),
and Paragraphs 51(1)(e) and 66.14(b) of the Act)**

All notices or correspondence regarding this claim must be forwarded to the following address:

In the matter of the bankruptcy (or the proposal or the receivership) of _____ (name of debtor)
of _____ (city and province) and the claim of _____,
creditor.

I, _____ (name of creditor or representative of the creditor), of
_____ (city and province), do hereby certify:

1. That I am a creditor of the above-named debtor (or that I am _____ (state position or
title) of _____ (name of creditor or representative of the
creditor).

2. That I have knowledge of all of the circumstances connected with the claim referred to below.

3. That the debtor was, at the date of bankruptcy (or the date of the receivership, or, in the case of a
proposal, the date of the notice of intention or of the proposal, if no notice of intention was filed), namely the
_____ day of _____, and still is, indebted to the creditor in the sum of \$ _____,
as specified in the statement of account (or affidavit) attached and marked Schedule "A," after deducting any
counterclaims to which the debtor is entitled. (The attached statement of account or affidavit must specify
the vouchers or other evidence in support of the claim.)

4. Check and complete appropriate category

A. Unsecured Claim of \$ _____

(Other than as a customer contemplated by Section 262 of the Act)

That in respect of this debt, I do not hold any assets of the debtor as security and

(Check appropriate description)

Regarding the amount of \$ _____, I claim a right to a priority under section 136 of the
Act.

Regarding the amount of \$ _____, I do not claim a right to a priority.
(Set out on an attached sheet details to support priority claim)

B. Claim of Lessor for Disclaimer of a Lease \$ _____

That I hereby make a claim under subsection 65.2(4) of the Act, particulars of which are as follows:

(Give full particulars of the claim, including the calculations upon which the claim is based.)

C. Secured Claim of \$ _____

That in respect of this debt, I hold assets of the debtor valued at \$ _____ as security,
particulars of which are as follows:

(Give full particulars of the security, including the date on which the security was given and the value at
which you assess the security, and attach a copy of the security documents)

D. Claim by Farmer, Fisherman or Aquaculturist of \$ _____

That I hereby make a claim under subsection 81.2(1) of the Act for the unpaid amount of
\$ _____

(Attach a copy of sales agreement and delivery receipts)

E. Claim by Wage Earner of \$ _____

That I hereby make a claim under subsection 81.3(8) of the Act in the amount of
\$ _____

That I hereby make a claim under subsection 81.4(8) of the Act in the amount of
\$ _____

**F. Claim by Employee for Unpaid Amount Regarding Pension Plan of
\$ _____**

That I hereby make a claim under subsection 81.5 of the Act in the amount of

H. Claim of a Customer of a Bankrupt Securities Firm \$ _____

That I hereby make a claim as a customer for net equity as contemplated by section 262 of the Act, particulars of which are as follows:

(Give full particulars of the claim, including the calculations upon which the claim is based)

5. That, to the best of my knowledge, I am (or the above-named creditor is) (or am not or is not) related to the debtor within the meaning of section 4 of the Act, and have (or has) (or have not or has not) dealt with the debtor in a non-arm's-length manner.

6. That the following are the payments that I have received from, the credits that I have allowed to, and the transfers at undervalue within the meaning of subsection 2(1) of the Act that I have been privy to **or** a party to with the debtor within the three months (**or, if the creditor and the debtor are related within the meaning of section 4 of the Act or were not dealing with each other at arm's length, within the 12 months**) immediately before the date of the initial bankruptcy event within the meaning of subsection 2(1) of the Act: *(provide details of payments, credits and transfers at undervalue)*

7. *(Applicable only in the case of the bankruptcy of an individual)*

Whenever the trustee reviews the financial situation of a bankrupt to redetermine whether or not the bankrupt is required to make payments under section 68 of the Act, I request to be informed, pursuant to paragraph 68(4) of the Act, of the new fixed amount or of the fact that there is no longer surplus income.

I request that a copy of the report filed by the trustee regarding the bankrupt's application for discharge pursuant to subsection 170(1) of the Act be sent to the above address.

Dated at _____, this _____ day of _____.

Witness

Creditor

Telephone No.: _____ Fax No.: _____ Email address: _____

Notes: If an affidavit is attached, it must have been made before a person qualified to take affidavits.
If a copy of this form is sent electronically by means such as email, the name and contact information of the sender, prescribed in Form 1.1, must be added at the end of the document.

Warnings: A trustee may, pursuant to subsection 128(3) of the Act, redeem a security on payment to the secured creditor of the debt or the value of the security as assessed, in a proof of security, by the secured creditor.
Subsection 201(1) of the Act provides severe penalties for making any false claim, proof, declaration or statement of account.

GENERAL PROXY

(Subsection 102(2) and paragraphs 51(1)(e) and 66.15(3)(b) of the Act)

IN THE MATTER OF THE BANKRUPTCY / PROPOSAL / RECEIVERSHIP) OF _____, *(name of debtor)*

I, _____ of the City of _____ in the Province of _____ a creditor in the
(name of creditor) (city) (Province)
above matter, hereby appoint

_____ of _____ to be my general proxy in the above matter except
(name of proxy) (city & province)

as to the receipt of dividends with (or without) power to appoint another general proxy in his / her place.

Dated at the City of _____ in the Province of _____ this _____ day of _____, _____.
(city) (province) (day) (month) (year)

(Signature of witness)

(Signature of individual creditor)

(Name of Corporate Creditor)

(Signature of witness)

(Name and title of signing officer)

**For instructions on how to complete the Proof of Claim (form 31) visit our website at
www.harrispartners.ca**

You can return your completed Proof of Claim by:

**Fax: (905) 479-2346 E-mail: POC@harrispartners.ca
Regular mail: 8920 Woodbine Avenue, Suite 300, Markham, Ontario L3R 9W9**

